

RUSSELL CONDOMINIUM CORPORATION

REQUEST FOR UNIT MODIFICATION DUCTLESS A/C – HEAT PUMP

Subject to the Rules and Regulations of Russell Condominium Corporation 9, the Owner or Occupant may not make any major modifications to the plumbing, electrical, mechanical, or structure of their unit or to the common elements of the Corporation reserved for their exclusive use without the prior approval of the Corporation's Board of Directors.

Unit Address:

Unit Owner Name(s):

Telephone #'s:

Emails:

AUTHORITY IS REQUESTED TO INSTALL NEW OR REPLACE EXISTING DUCTLESS A/C – HEAT PUMP

The Owner or Occupant is required to:

- ☐ 1. Supply Spec sheet showing decibel levels, make and model of Ductless A/C- Heat Pump that is being installed.
- ☐ 2. Attach a diagram/plan both inside and outside for the installation of this Ductless A/C – Heat Pump.
- ☐ 3. Contractor's name and proposed start date for installation

Note: This modification is subject to inspection by the Board of Directors or their designate.

Additional Comments:

Owner's Signature: _____

Date: _____

Board of Director use ONLY

Unit Modification Request:

☐ Approved

☐ Rejected

Director Signature: _____

Date: _____

Director Signature: _____

Date: _____

Additional Comments:

Information Required for A/C, Heat Pump

1. Make and Model: _____
2. Decibel Rating (Max 58): _____
3. Name of Contractor: _____
4. Date of Installation: _____
5. Colour of Slim Duct (not white) to match siding:

Please attach a one-page copy of the specification sheet for the unit being installed showing the make, model and max decibel rating.

We also need a diagram (picture) showing where the unit will be installed, where the power cables will be installed and where the coolant pipes will be placed on the building and where they will enter.

SPECIFICATIONS FOR THE INSTALLATION OF HEAT PUMPS

Original By-Law 14, Item 21, Heat Pump System

- 1. No work to be undertaken until Board Approval has been received.**
2. This is an update for the installation of Air Conditioners that was permitted under By-Law 11 Item 7.
3. All installations are required to follow the same installation procedures as for A/C.
4. Heat Pump systems are to be mounted on a stand and no units to be attached to the out side walls.
5. The model you are installing and the maximum outside decibel rating. The maximum allowed at RCC#9 is 58.
6. A diagram of where the unit will be placed in your yard, how the piping and electrical wires will enter the unit must be attached to your modification request.
7. All piping has to be enclosed in duct work that matches the colour of the siding that it is crossing.
8. All these procedures are to be followed even if you are upgrading an older system.

Note: If your Modification Request does not include a diagram or the model of the unit you are installing clearly stating the maximum outside decibel rating your request will not be approved.